

September 13, 2024, Update

Facility Maintenance

Action 3

- Identified candidates for two Director positions and one Manager position; one Manager position remains

Action 4

- Worked with HR and Budget to get pay rate increases in almost every trade position
- Conducted a hiring blitz for trades jobs at the TLA
- All vacant Trades and Plant Manager positions posted; five hires made to date

Action 5

- Agreements have been identified, scopes have been developed, RFPs are being posted

Action 6

- Initial recommendation is to create a preventative maintenance team; more recommendations to come

Action 7

- Vehicle inventory complete. Assessment of supply ordering process underway.

Construction

Action 4

- Training will occur after Construction Director is on-boarded.

Action 6

- RFPs were posted for ESSER-funded Project BUILD Phase I projects (HVAC, windows, roofs); bids have been received. Contracts are being developed for September Board meetings.

Action 7

- Non-ESSER funded projects to bid in September for estimated October /November Board approval.

Custodial & Grounds

Action 2

- Acreage database update and validation underway for over 200 District properties complete. Scope of work under review by Procurement for posting September.

Action 3

- Staffing models and equipment and supply estimates created.

Action 4

- Training is complete. Position conversion process underway in Talent Management.

Action 5

- The in-house Caldwell-Guthrie ES custodial team is in place.

Action 6

- Needs assessment portion of plan underway.

Facility Planning

Action 2

- 120 facility condition assessments complete with reports received/40 assessments complete, reports being developed/38 assessments remain

Action 3

- Building visits and outreach complete. Initial data compiled and updated as moves are completed.

Action 5

- Database update 85% complete; mapping next up.

Action 6

- Begins after 20th day of school student data is reported

Action 7

- Database update begins 2nd week of school

Action 8

- Data collection and analysis ongoing